

The Qualifying Agent Committee of the State Licensing Board for Residential and General Contractors met via conference call on May 20, 2008 at the Professional Licensing Boards Division, 237 Coliseum Drive in Macon, Georgia for the purpose of discussing business.

Members Present:

Roger Huggins (Chair)

Timothy Ansley

Tommy Holder

Allen Richardson

The meeting was called to order at 10:35 a.m. by Roger Huggins.

The Qualifying Agent Subcommittee made the following recommendations:

1) Screen prior approval applications carefully to ensure Qualifying Agent Affidavit is legitimate. Suggest: a) review SOS Registration to see if Qualifying Agent is an officer of corporation, member of LLC, or partner in partnership; b) check Employment Affidavit to see role the applicant fills at the business organization. If both of these do not indicate organizational control, then send a letter to both the Qualifying Agent and the person signing the Qualifying Agent Affidavit to get clarification.

2) Send a letter to the Qualifying Agent and the person that signed Qualifying Agent Affidavit requesting clarification if: a) Qualifying Agent represents two or more firms; and b) firms that have 3 or more Qualifying Agents. This letter should make it clear what sanctions may be imposed for falsely filing an application. If a firm admits that they misunderstood and must withdraw their Qualifying Agent, then the board may give them relief similar to that allowed in O.C.G.A. § 43-41-9(e)(1) – 120 days to get a new Qualifying Agent.

3) Revise all Qualifying Agent Affidavits in applications to mirror the requirement of the law, if it does not now, with highlighted emphasis on "final approval authority on all business matters ...and financial affairs of the business organization or entity", per O.C.G.A. § 43-41-9(b).

The meeting was adjourned at 11:10 a.m.